



Victoria Native Friendship Centre  
Internal & External Employment Opportunity – Full Time  
**Tenant Support Worker**  
VNFC Properties



In recognition of the critical importance to this role of a lived understanding of Indigenous communities, history, values and culture, and in keeping with the BC Human Rights Tribunal pursuant to s.42(3) of the Human Rights Code, Indigenous applicants preferred. Please self-identify in your cover letter.

Working as part of the Property Management Team and reporting directly to the Property Manager, the **Tenant Support Worker** will provide direct services that include support, counseling and referral for Aboriginal Families to help achieve their risk reduction service plan goals who live at Siem Lelum & Fernwood House. The successful applicant will provide these supports to Aboriginal families and individuals throughout the development, implementation and post Risk Reduction Service Plan (RRSP) through to re-introduction into community.

**KEY RESPONSIBILITIES** (include the following and not limited to):

- Provide direct services, such as informal counseling, one-to-one support, case planning and goal development to Aboriginal children and families with or without involvement with the MCFD who reside at the VNFC Properties
- Work with families using a holistic, culturally sensitive approach, the Social Worker will be part of a multi-disciplinary Team working to improve children, family and community identity and wellness
- Assist families and individuals to lower their risks of being evicted
- Assist families and individuals to meet community standards for cleanliness within their units
- Connect families and individuals to other education, employment and support services
- Assist tenants to develop strategies to deal with conflict between themselves and other tenants
- Develop strategies and coordinate activities to increase the sense of Community engagement including BBQ's and playgroups and a Tenant volunteer program
- Ensure that best practices are followed while working with families on the caseload;
- Prepare monthly stats and reports for VNFC as required to meeting funding requirements
- Liaise between the client and the MCFD Social Worker, offering the client assistance in navigating the MCFD system and the Family Justice system.
- Assisting the client to participate in development of their Risk Reduction Service Plan (RRSP), action planning and assistance with referrals and/or direct access to in-house or community programming.
- Collaboration with community partners, professionals and other service providers to create positive working relationships; meeting the issues and concerns of the clients, as well as promoting a positive image of VNFC as an organization.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Experience working with individuals with substance misuse, sexual abuse, family violence (incl. child abuse & neglect), grief, suicide, depression, healing; Residential School issues and recovery.
- Ability to provide statistical data
- Knowledge and familiarity with the *Child and Family Community Service Act*, *Family Relations Act* and *Aboriginal Operational Practice Standards and Indicators*.
- Demonstrated success in interventions, crises and outcomes.
- Computer proficiency in Office 365 or Word 2000, Outlook 2000, Basic internet application.
- Physical requirement - The incumbent must spend a major portion of the work hours standing, walking, and/or sitting. The incumbent may be required to do a great deal of stretching, bending and lifting (such as but not limited to car seats, food and/or dishes).
- Must be able to work independently and be reliable and self-motivated.
- Must relate well with families, co-workers, other professionals and be able to work in partnership with other programs and resources.
- Must be prepared to act as a role model for healthy lifestyle choices and demonstrate respect for people of all ages.
- Must maintain professional standards and maintain confidentiality with respect to their families and work.
- Must provide a Vulnerable Sector Criminal record check (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>).

**EDUCATION and EXPERIENCE:**

The successful candidate will possess a combination of education and experience that satisfy all or most of the following:

- Required Bachelor Degree in Social Work, Child and Youth Care, social service related area and/or equivalent combination of education and experience
- Culturally appropriate knowledge and practice.
- As this is outreach work candidate **must** have reliable transportation and hold valid B.C. driver's license and clean driving record. (Recent driver's abstract to be submitted)
- Relevant experience working with Aboriginal communities and/or non-profit organizations.

**SALARY:** Wage scale: \$22.75 to 23.75 hour

**HOURS:** Monday to Friday (35 hours/week); some evening programming hours will be required.

**COMMENCING:** As soon as possible

**Please submit your resume and cover letter attention to:**

**Ron Rice, Executive Director**

(by mail / fax / email to [admin@vnfc.ca](mailto:admin@vnfc.ca) or in person)

**No phone calls please, only those selected for interviews will be contacted.**

**An eligibility list will be established.**

**Closing Date: Until Filled**

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