



Victoria Native Friendship Centre
Internal/External Employment Opportunity – 1 FTE



Project Lead

Women and Gender Equity

As the Project Lead for the WAGE Women and Gender Equity project, you will work on behalf of VNFC to implement a new program with Service Canada that delivers Indigenous cultural safety and education for health service workers and empowerment programs for women and girls within the Island Health service area. This Project Lead will work with Island Health and the local urban Indigenous community to build relationships, influence health policy, promote programming, and cultivate future opportunities of collaboration. VNFC defines women and girls to include transgender women and girls.

For more information about the Victoria Native Friendship Centre please see our website at www.vnfc.ca.

Communicable Disease Notice: VNFC follows and upholds all of BC's Public Health Orders, and personal protective wear will be provided when necessary. Proof of COVID-19 vaccination may be required.

DUTIES: (include the following and not limited to)

- Work with curriculum team to co-create cultural safety program, to be delivered to Island Health workers
- Work with advisory group to design and deliver patient empowerment programming for women and girls
- Organization and delivery of training events and empowerment programming including all hospitality
- Coordination of SMEs (subject matter experts) as contributors and facilitators, as well as direct facilitation and co-facilitation of training and programming
- Participate at Island Health in relevant conversations and committees regarding Indigenous cultural safety and WAGE
- Responsible for Service Canada reporting requirements as well as statistical reporting as required by the program

KNOWLEDGE, SKILLS AND ABILITIES:

- Deep understanding of the historical and contemporary impacts of colonization on Indigenous Peoples in Canada; lived experience as an Indigenous person an asset, please self-identify in cover letter
- Experience navigating the Health System and knowledge of patient care; direct knowledge of Island Health an asset
- Thorough comprehension of the *In Plain Sight Report: Addressing Indigenous-specific Racism and Discrimination in B.C. Health Care* and the 24 recommendations within the report.
- Excellent communication, interpersonal, and networking skills, both written and oral, including strong social media skills
- Ability to remain present in challenging spaces and approach this work from a Trauma Informed Practice
- Demonstrated leadership skills with a focus on teamwork and collaboration for both colleagues and community

EDUCATION and EXPERIENCE

- Post-secondary education in related field and at least five (5) years of experience providing health related programming within a health system or community setting, or an equivalent combination of education and experience.
- Knowledge and experience working from a gender equity perspective through an Indigenous lens
- Experience working with Indigenous communities and non-profit organizations; existing connections within the local urban Indigenous community an asset
- Group facilitation experience and ability to facilitate as part of a team and to large groups
- Experience in government-funded program reporting, deliver, and/or contract administration
- Excellent knowledge of MS Office Suite and experience in data management and analysis
- Must be able to provide a clear Vulnerable Sector Criminal Record Check (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>)

The VNFC offers **great benefits** once you complete your probationary period. In return for all that you do you will enjoy:

- A generous compensation package, with paid vacation time and additional sick time above employment standards
- Salary based on experience, ranging \$50,000 to \$65,000 annually based on a 35 hours per week
- Opportunity to negotiate a flexible work agreement with hours onsite as well as remote
- An understanding and supportive work environment with opportunities for professional development

TERM: Immediately until March 31, 2024 (potential extension based on funding)

Please submit your resume, cover letter, and 3 references to:
Ron Rice, Executive Director

(by mail, email to admin@vnfc.ca or in person at VNFC reception)

No phone calls please, only those selected for interviews will be contacted.

Closing Date: As Soon As Filled

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry.

Victoria Native Friendship Centre
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