



Victoria Native Friendship Centre  
Internal/External Employment Opportunity



# FASD Key Worker

## Key Worker and Parent Support Program

In recognition of the critical importance to this role of a lived understanding of Indigenous communities, history, values and culture, and in keeping with the BC Human Rights Tribunal pursuant to s.42(3) of the Human Rights Code, Indigenous applicants preferred.

The Key Worker and Parent Support Program provides support to families of children and youth living with Fetal Alcohol Spectrum Disorder (FASD) on Southern Vancouver Island. As the FASD Key Worker you will assist families, professionals, and other service providers in their understanding of FASD by providing education, information and resources. Using a family-centred, strength-based, culturally sensitive approach you will provide emotional and practical support to families. You will report directly to the Manager of Infant Development and FASD Key worker. For more information about the Victoria Native Friendship Centre (VNFC) and the Key Worker and Parent Support Program, please visit our website at [www.vnfc.ca](http://www.vnfc.ca).

### DUTIES

- Mentoring families and youth to facilitate an increase in their knowledge, skills and confidence while striving to empower the family to become their own best advocate for their child.
- Assisting families and youth to select and access appropriate services by providing information on the range of available programs and support, health, and education services.
- Supporting families and youth throughout the assessment/diagnostic process.
- Providing information, resources, and suggestions to support the implementation of strategies and activities to meet family and youth identified goals and objectives.
- Planning and facilitation of a bi-weekly Family Peer Support Group.
- Enhance the understanding of professionals, service providers and the community about FASD. Keeping up to date and well informed about FASD research. Updating resources on a regular basis.
- Identify the strengths of indigenous worldviews and traditional healing practices and seek out opportunities to incorporate indigenous perspectives in the delivery of services.
- Maintaining on-going, accurate client records, submit monthly statistical data, meeting with Manager for clinical supervision and case reviews.
- Participating in VNFC programs such as: Soup Lunch and other community and cultural events.

### KNOWLEDGE, SKILLS and QUALIFICATIONS:

- Possess an Undergraduate degree in health or human services such as Social Work, Child and Youth Care or Psychology or equivalent education and experience
- Experience working with Indigenous families, First Nation Communities and Non-Profit organizations.
- Ability to apply a strength-based, family-centered approach when working with families.
- Solid understanding of FASD as a brain-based physical disability.
- Familiarity with community resources.
- Education and training in child development, family development and dynamics, and group dynamics.
- Understanding of concepts of health and well-being from an Aboriginal perspective, including physical, emotional, mental and spiritual needs.
- Capacity to work collaboratively with multiple community partners and service providers.
- Experience in group organization and facilitation.
- Strong oral, written, and interpersonal communication skills.
- Proficiency in a variety of computer applications such as Microsoft Word, Outlook, and Excel.
- Physical requirement, the incumbent must spend a major portion of the work hours standing, walking and have the ability to lift program equipment and supplies for program delivery.
- As this outreach work **candidate must have reliable transportation and hold valid BC driver's license and clean driving record** (Recent driver's abstract and proof of appropriate auto insurance to be submitted).
- Must provide a clear vulnerable sector Criminal record check (within 6 months) (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>)

**SALARY:** Wage scale: \$21.49 - \$22.49 per hour (BCGEU #301)

**HOURS:** 35 hours week Monday to Friday, some evening hours required.

**COMMENCES:** May 2022

Please submit your Resume and Cover Letter attention to:  
**Hiring Committee**

(by mail / fax / email to [admin@vnfc.ca](mailto:admin@vnfc.ca) or in person)

**No phone calls please, only those selected for interviews will be contacted.**

# Closing Date: Until filled

**"VNFC respectfully acknowledges the territory of the Lekwungan Peoples on whose land we live, work and play."**

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