



Victoria Native Friendship Centre
External/Internal Employment Opportunity – 1 FTE



Family Support Worker

Early Childhood Development Team

There is a critical importance to this role of a lived understanding of Indigenous communities, history, values and culture, and in keeping with the BC Human Rights Tribunal pursuant to s.42(3) of the Human Rights Code, preference will be given to Indigenous applicants. Please self-identify in your cover letter.

Under the supervision of the AEENP Coordinator, the **ECD Family Support Worker** will provide ongoing supportive programming to urban Indigenous parents and families with pre and post-natal support and children newborn to 6 years.

DUTIES: including but not limited to, others may be assigned.

- Connects families with relevant community resources and encourages the family in following through with those services.
- Support client navigation through systems such as housing, social assistance, legal aid and court processes
- Assists with budgeting strategies, parenting tools, self-advocacy skills, nutrition, and household management skills.
- Provides post-partum support to parents/families of ECD programming.
- Provides various weekly educational workshops to the parents and participants of ECD programming.
- Assist with planning, preparing and supporting ECD/Slaheena Parent Drop-in Group, which can include cooking and art.
- Work both independently and as part of a team, with individual clients and families providing them with education, support and assistance.
- Maintains accurate case files and case management plans.
- Represents the VNFC in a respectful manner at all times.
- Assists with program groups and services as required

KNOWLEDGE, SKILLS AND ABILITIES:

- Awareness of Indigenous culture and issues affecting Indigenous participants.
- Awareness of the dynamics of active and ongoing addiction, sexual abuse, family violence (incl. child abuse & neglect), grief, suicide, depression, healing and recovery.
- Knowledge of positive parenting practices. Ability to support Indigenous families through personal and parenting crisis.
- Excellent facilitation and communication skills.
- Demonstrated skills in report writing, statistical tracking and documentation: preparing correspondence.
- Ability to deal with crises.
- Computer proficiency in Word 2000, Outlook 2000, Basic internet application.
- Physical requirement, the incumbent must spend a major portion of the work hours standing, walking, and/or sitting. The incumbent may be required to do a great deal of stretching, bending and lifting.
- Must provide a clear vulnerable criminal record check (within 6 months) (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>)

EDUCATION AND EXPERIENCE:

The successful candidate will possess a combination of education and experience that satisfies all or most of the following:

- Degree or diploma in Family Support, Social Work or equivalent
- As part of this work candidate must have reliable transportation and hold valid BC driver's license and clean driving record. (Recent driver's abstract to be submitted)
- Experience working with Indigenous communities and/or non-profit organizations
- Standard First Aid certification

SALARY: Wage Scale \$22.61 – 23.61 per hour (BCGEU #301)

HOURS: Monday to Friday (35 hours/week)

COMMENCES: September 2022

**Please submit your resume and cover letter attention to:
Hiring Committee**

(by mail / fax / email to admin@vnfc.ca or in person)

No phone calls please, only those selected for interviews will be contacted.

An eligibility list will be established.

Closing Date: Open until filled

Victoria Native Friendship Centre
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