



Job Posting: Director of Operations & Training

As the Director of Operations & Training, you play a critical role for Coastal Nations Coast Guard Auxiliary (CN-CGA). You will work closely with the Executive Director, communities, and SAR partners to ensure effective marine search and rescue service for people in distress throughout BC's coastline region. This position directs training & development, equipment distribution, monitors SAR operations, fleet planning, and runs the crew quality assurance program as it pertains to marine currencies and training.

In this role, you will coordinate and implement training qualifications, and equipment deliveries to allow individual units to deliver search and rescue effectively in their areas of SAR responsibility. Knowledge and relationships with BC First Nations' communities, community members, and protocols are an asset.

Location: Victoria/CRD (home based)

Position: Full Time

Reports to: Executive Director

Duties and Responsibilities:

Operational Planning & Management

- Crew & SAR vessel equipment
- Equipment asset management
- SAR standard & policy implementation
- Station readiness
- Marine occurrences/Lessons learned/Incident reporting
- CCG-HQ/Station Liaison

Tracking & Reporting

- Maintain records of training/qualifications, marine patrols, missions, including electronic logs & spreadsheets
- Asset management
- Draft reports as needed per program activity

Program Planning, Evaluation & Management

- Participates in training inside and outside the communities as required
- Occasional working outside of regular hours & could include weekends
- Coordination of training with outside agencies for units/crews

Certifications & Qualifications Preferred

- SVOP*
- MED-A3*, ROC-M*
- Marine Basic First Aid*
- Valid BC Driver's License
- ** Be willing to complete**

Experience & Knowledge

- Knowledge of Marine SAR in BC
- Experience in operational training and evaluation
- Experience with marine safety operations
- Experience traveling throughout BC's coastline
- Must have strong communication skills
- Conflict management skills
- Computer proficiency on Microsoft Office suite

Application Instructions:

Qualified applicants should submit their resume to Conrad Cowan, Email: c.cowan@cn-cga.ca

****Due to the nature and duties of CN-CCA, First Nations candidates will be given preferential hiring.***

Only those selected for interviews will be contacted.