



VNFC Housing
Owned & Operated by Victoria Native Friendship Centre
231 Regina Ave | Victoria, BC | V8Z 1J6
250-383-1283



SIEM LELUM & FERNWOOD HOUSE APPLICATION

Victoria Native Friendship Centre welcomes Indigenous Families, Elders, Independent people who are working or students to a safe and healthy community complex, a place to call home. Fernwood House is located at 1321 Fernwood Road has 8 self-contained, 2 bedroom units; and Siem Lelum is located at 120 Gorge Road East has 41 self-contained; ranging from studios to 3 bedroom units.

Occupancy Standards for Family Rentals

- There shall be no more than 2 or less than 1 person per bedroom
- Spouses and couples share a bedroom
- Parents do not share a bedroom with children
- Dependents aged 18 or more do not share a bedroom
- Dependents aged 5 or more of opposite sex do not share a bedroom

A Few Important Guidelines

- No pets allowed
- No alcohol/drugs or smoking allowed on the premises at all times
- Facilities have shared coin operated laundry facilities, no laundry permitted to hang on banisters/windows/outside
- Utilities are extra
- All Youth (19-25) must be must be working or going to school
- There is no on-site parking at Fernwood House and very limited parking onsite at Siem Lelum with a waitlist for current tenants
- Tenants are encouraged to keep areas clean and sanitary as we all want to be proud where we live and play
- Children must be supervised at all times
- 1 guest may stay with you for a total of 14 calendar days
- Ready to Rent completion is required

Victoria Native Friendship Centre acknowledges that some of the information on this application may be sensitive and will be reviewed in confidence.



Siem Lelum & Fernwood House Tenant Application
Owned & Operated by Victoria Native Friendship Centre
Main Office 120 Gorge Road East | Victoria, BC | V8T 1E1
250-383-1283



Office Use Only
Application #: _____
Date Received: _____

1. Applicant Information (Please print or type clearly)

Last Name	First Name	Mr. Mrs. Ms.	Home Phone
Address, City, Prov, Postal Code			Cell Phone
Email			Message

2. Size of Unit Applying For (Please see Occupancy Standards and check appropriate unit size)

Unit Size
<input type="checkbox"/> Studio Unit
<input type="checkbox"/> 1 Bedroom Unit
<input type="checkbox"/> Small Family Unit
<input type="checkbox"/> 2 Bedroom Unit
<input type="checkbox"/> 3 Bedroom Unit

3. Household Composition: (List yourself on line 1, then list all other persons in your household will be living with you).

Full Name	Birthdate (mm/day/yyyy)	Age	Gender Identity	Relationship to Applicant	Type of Disability (if any)
				Applicant	

4. Family Size

How many members in your family will be living with you? _____
 Will your family size change in the next 12 months (pregnancy, family leaving or joining)? _____

5. Custody of Children

Do you have custody of your children?		Yes	No
If you do not have custody, is there a court date set to review the return of your children? Date Set:		Yes	No
Social Worker First Name		Last Name	
Ministry or Agency Name			Phone Number

6. Indigenous Ancestry

Are you Indigenous?	Yes	No	Ancestry:	Status	Non-Status	Metis	Inuit
Name of Band:			Location of Band:		Phone Number:		

7. Income Information List gross monthly income {before deductions} for all members of your household age 19 and older from all sources.

Income Source (Employment, Employment Insurance, Social Assistance, Disability Pension, Child Support, School Loans, Band Funding, Rental Assistance, Other)	Name	Gross \$ Amount
		\$
		\$
		\$
		\$
		\$
Total gross monthly amount:		\$
Total gross yearly amount:		\$

8. Employment Information

Name of Business	Name of Manager
Position	Duration of Employment
Phone Number	Email

9. Current Accommodation (Please describe your current accommodation, check all that apply)

Please state:
 Your currently monthly rent \$ _____ Does your rent include heat Yes No
 Current monthly hydro bill \$ _____

Describe your current accommodation:
 Apartment House/Duplex/Townhouse Basement Suite
 Room & Board Trailer Car
 Hotel/Motel Housekeeping Room Living with Others
 Other (please explain) _____

Do you:
 Rent Own Share Expenses Have Free Accommodation Live in a Co-op
 Other (please explain) _____

The number of bedrooms your family currently occupy? _____
 Is your bedroom: Shared Private Kitchen: Shared Private None
 Outdoor Play Area: Yes No Laundry: Shared Private None

Are you under notice to end your present Tenancy? Yes No
 Please explain reason for moving:

If you are not under notice to end your present Tenancy, why do you wish to move
 Repairs required? Yes No High rent? Yes No
 Overcrowded? Yes No Children allowed? Yes No

6. Registered In School (please note that all single (19-25) must be working and/or attending school)

Are you currently registered <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you registered <input type="checkbox"/> Full time <input type="checkbox"/> Part time
Name of school:	
Program:	
Length of Program:	Course Completion Date:

7. References Please provide 2 previous landlords and contact information

Last Name	First Name	Phone Number
Last Name	First Name	Phone Number

DECLARATION: Please read and sign this statement

I/We declare:

- This is my/our application; and
- All the information in it is correct and complete to the best of my/our knowledge and belief.

I/We authorize:

- Pursuant to the Freedom of Information and Protection of Privacy Act (the FOI Act), Victoria Native Friendship Centre to make any inquires that are necessary to verify the information given in this application; and
- Pursuant to the FOI Act, any person, corporation or social agency to release to Victoria Native Friendship Centre any information pertinent to the assessment of my/our application; and
- Victoria Native Friendship Centre to receive and exchange with credit bureaus and my/our previous landlords credit and other information about me/us, to be used in the decision making process to provide me/us with rental accommodation.

I/We understand:

- That this application does not constitute any agreement on the part of Victoria Native Friendship Centre to provide me/us rental accommodation; and
- That is my/our responsibility to advise Victoria Native Friendship Centre of any changes to the information given in this application and to provide any supporting materials required for my/our application

Signature of Applicant	Date
Signature of Applicant	Date