



Victoria Native Friendship Centre  
Internal/External Employment Opportunity – FT Maternity Leave Fill



# Homeless Outreach Worker

Health Team

Under the supervision of the Health Team Programs Coordinator, the **Homeless Outreach Worker** is responsible for providing individual and family support and assistance related to housing for persons who are identified as unsheltered and/or at high risk of becoming unsheltered.

**DUTIES:** include the following but are not limited to the job specifications contained herein. Additional duties or job functions that can be performed safely may be required as deemed necessary by supervisory personnel.

- Identify persons who are unsheltered through direct outreach activities and through reports/referrals from Aboriginal agencies, shelters, police, human service providers and others community stakeholders.
- Provide one on one support and assistance related to housing, transport, food access, etc.; advocacy related to income assistance, tenancy; referrals to other programs and agencies both in house and in the community.
- Establish and maintain a working relationship with unsheltered individuals and families to provide assistance with attaining adequate shelter and access to other needed services.
- Assist unsheltered with obtaining transportation to shelter or services when possible.
- Establish and maintain positive, productive working relationships with providers of mental health services, income assistance, and other services and resources to those experiencing homelessness.
- Serve as a liaison between other community stakeholders involved with mutual clients and homelessness issues.

## KNOWLEDGE AND ABILITIES:

- Experience working with individuals who are experiencing multiple barriers.
- Working knowledge of tenancy issues and the Tenancy Act.
- Knowledge of local First Nations Communities and culture.
- A sound knowledge of the issues facing Aboriginal Peoples.
- Strong case management skills.
- Ability to work independently and as part of a team.
- Knowledge of integrated case management process.
- Efficient computer skills.
- As this outreach work candidate must have reliable transportation and hold valid BC driver's license and clean driving record (Recent driver's abstract and proof of appropriate auto insurance to be submitted).
- Must provide a clear vulnerable sector Criminal record check (within 6 months) (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>)
- Physical requirement - The incumbent must spend a major portion of the work hours standing, walking, and/or sitting. The incumbent may be required to do a great deal of stretching, bending and lifting.
- Must have valid First Aid.

## EDUCATION AND EXPERIENCE:

The successful candidate will possess a combination of education and experience that satisfy all or most of the following:

- Degree or diploma at a Post Secondary level in Social Services or a related field and a minimum of two years related work experience.
- Crisis Management and/or Non-violent Crisis Intervention and education and/or experience in Mental Health and Addictions.
- Familiarity with the multiple challenges faced by many urban Aboriginal individuals.

**SALARY:** Wage Scale \$22.39 – 23.39 an hour (BCGEU #301)  
**HOURS:** Full time or 35 hours/week (some flexible hours, evening and weekend hours possible.)  
**TERM:** covering the period of a maternity leave  
**COMMENCING:** July 2019

Please submit your **resume and cover letter** attention to:

**Executive Director**

(by mail / fax / email to [admin@vnfc.ca](mailto:admin@vnfc.ca) or in person)

**No phone calls please, only those selected for interviews will be contacted. An eligibility list will be established.**

# Closing Date: June 21, 2019 at 4:30 pm

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.

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