



Victoria Native Friendship Centre  
Internal/External Employment Opportunity – 1 FTE

# Family Support Worker

Family Services Team



There is a critical importance to this role of a lived understanding of Indigenous communities, history, values and culture, and in keeping with the BC Human Rights Tribunal pursuant to s.42(3) of the Human Rights Code, preference will be given to Indigenous applicants. **Please self-identify in your cover letter.**

Under the supervision of the Family Services Team Leader, the **Family Support Worker** will assist families in achieving their risk reduction plan goals through support, referral, skill development, education, mentor-ship and cultural continuity.

**DUTIES:** including but not limited to, others may be assigned

- Connects families with relevant community resources and encourages the family in following through with those services.
- Candidate demonstrates knowledge of Indigenous Cultures and supports traditional teachings and practices appropriate to a family system.
- Makes home visits and shares information with the client to assist them with their risk reduction service plan
- Assists with budgeting strategies, parenting tools, self-advocacy skills and household management skills and housing resources
- Assists with program groups and services as required
- Support clients navigation through systems such as housing, social assistance, legal aid and court processes
- Maintains accurate case files and case management
- Work collaboratively within a multi-disciplinary team and network with other resources to promote holistic health and wellness within the family system and environment.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Awareness of Indigenous cultures and issues affecting First Nations Peoples
- Awareness of the dynamics of active and ongoing addiction, sexual abuse, family violence (incl. child abuse & neglect), grief, suicide, depression, healing and wellness
- Knowledge of positive parenting practices.
- Knowledge of the Child and Family Community Service Act
- Demonstrated skills in report writing and documentation.
- Ability to deal with crises and diverse circumstances.
- Strong, oral and written and interpersonal communication skills.
- Ability to use a variety of computer applications such as Microsoft Word, Outlook, and Excel.
- Due to physical requirements of the work, the incumbent must spend a major portion of the work day standing, walking, and/or sitting as well as possible bending and stretching.
- Must be able to work independently and be reliable and self-motivated.
- Must relate well with families, co-workers, other professionals.
- Must be able and willing to work in partnership with other programs and resources.
- Must be prepared to act as a role model for healthy lifestyle choices and demonstrate respect for people of all ages.
- Must maintain professional standards and maintain confidentiality with respect to their families and work.
- Must provide a clear Vulnerable Sector Criminal record check (form can be located at <http://www.pssg.gov.bc.ca/criminal-records-review/>).

**EDUCATION AND EXPERIENCE:**

The successful candidate will possess a combination of education and experience that satisfy all of the following:

- Degree or diploma in Child Care, Social Work, Family Support or equivalent
- As this is outreach work candidate **must** have reliable transportation and hold valid BC class 5 driver's license and clean driving record. (Recent driver's abstract to be submitted)
- Experience working with Aboriginal communities and/or non-profit organizations
- Standard First Aid certification (preferable)

**SALARY:** Wage Scale \$21.16 – 22.67 per hour (BCGEU #301)

**HOURS:** Monday – Friday 35 hours/week, some evening/weekend hours could be required for staff training.

**COMMENCES:** March 2021

Please submit your resume and cover letter attention to:

**Ron Rice, Executive Director**

(by mail / fax / email to [admin@vnfc.ca](mailto:admin@vnfc.ca) or in person)

No phone calls please, only those selected for interviews will be contacted.

An eligibility list will be established.

# Closing Date: March 19, 2021

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231 Regina Avenue, Victoria BC V8Z 1J6  
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